



**MANUAL**  
FOR MBJCC  
**CAMP**  
**KLURMAN**  
PARENTS

## Table of Contents

Camp philosophy and important dates/hours.....	Page 3
Contact information.....	Page 4
General information.....	Page 5
Our Units.....	Page 6
Special events and field trips.....	Page 7
Swimming and Aquatic Sport Activities Programs .....	Page 8
Judaic and Israeli programming.....	Page 9
Health at camp.....	Page 10
Communication.....	Page 11
Arrival and dismissal.....	Page 12 & 13
Pre and Post Care.....	Page 14
AM/PM bus transportation.....	Page 14
Behavioral expectations.....	Page 15
Code of Conduct.....	Page 15

## **CAMP KLURMAN PHILOSOPHY**

Camp Klurman promotes a child-centered, enriched environment. Each camper is viewed as unique, important, special, and deserves the chance to feel that way at camp every day. Camp is a place where children have an opportunity to grow in confidence, develop new skills, and experience enjoyment both as individuals and as members of a community. Our campers form important relationships with staff and peers. Each camper feels a sense of personal worth and appreciation in a nurturing environment.

Camp is a place to have fun and to take full advantage of new experiences. Emphasis is placed on cooperation, sportsmanship, and growing as an individual. Camp relieves the pressures that may exist in academic settings and allows a camper to flourish through maximizing their strengths. We encourage the campers to try new activities, develop new skills, bond with old friends, while creating new relationships in a safe and FUN atmosphere with positive leadership.

## **IMPORTANT CAMP DATES**

Pre Camp: Monday, June 12 – Friday, June 16  
Camp Season: June 19 – August 11 (NO CAMP July 4)  
Post Camp: August 14 – 18

### **Specialty Camp Dates**

Sports Camp: June 19 – August 11  
Princess Dance Camp: June 14 – 17 & July 10 - 14  
Dance Camp: June 26 - July 7  
Aquatic Sports Camp: June 12 – 16 & August 7 – 11 & August 14 - 18  
All Star Gymnastics Camp: June 12 - June 23  
Gymnastics Camp: July 10 - July 21  
Cheerleading Camp: July 24 – 28  
Cooking Camp: July 31 – August 4  
DBP Robotics Camp: July 25 – August 5

## **PARENT ORIENTATION**

Save the Dates:  
Sunday, June 4. 10:30 pm – 12:00 pm  
Tuesday, June 6. 7:00 pm – 8:30 pm

Before camp begins, we encourage and welcome all parents to come meet their child’s counselors and tour the MBJCC building. You can ask questions and pick up camper shirts and carpool forms.

## **CAMP HOURS**

Pre – Care\* ..... 8:00 am - 9:00 am  
Morning Carpool – All Camp..... 8:40 am - 9:00 am  
Camp Hours..... 9:00 am - 3:45 pm  
Afternoon Carpool..... 3:45 pm - 4:00 pm  
Post – Care\*\* ..... 4:00 pm - 5:00 pm

\* Campers dropped off before 8:40 am or picked up after 4:00 pm will be placed in pre or post care. Additional fees will apply.

\*\* If a 6:00 pm post – care option is required, please inquire with the Camp Office.

## CONTACT INFORMATION

Phone Number: 305-534-3206 ext. 235

Email: [camp@mbjcc.org](mailto:camp@mbjcc.org)

Website: [mbjcc.org/camp](http://mbjcc.org/camp)

## MEET THE CAMP TEAM

Renee Sasso: Camp Director – [renee@mbjcc.org](mailto:renee@mbjcc.org)

Joe Campodonico: Sports Camp Director – [joe@mbjcc.org](mailto:joe@mbjcc.org)

Molly Paraschak: Chalutzim (3 & 4 years) Unit Head - [camp@mbjcc.org](mailto:camp@mbjcc.org)

Dina Vogel: Chaverim (Kindergarten) Unit Head – [dina@mbjcc.org](mailto:dina@mbjcc.org)

Jessica Beaubrun: Yedidim (1st & 2nd grade) Unit Head – [jessica@mbjcc.org](mailto:jessica@mbjcc.org)

Jordana Rotenberg: Achim (3rd & 4th grade) Unit Head – [camp@mbjcc.org](mailto:camp@mbjcc.org)

Sara Crowe: Tzofim (Travel Camp 5th-8<sup>th</sup> grade) Unit Head – [Sara@mbjcc.org](mailto:Sara@mbjcc.org)

Gabe Binyaminove: Sports Camp Assistant Unit Head – [camp@mbjcc.org](mailto:camp@mbjcc.org)

Stacey Hatch: Gymnastics Coordinator – [stacey@mbjcc.org](mailto:stacey@mbjcc.org)

Stella Gelsomino: Camp Office Administrator – [camp@mbjcc.org](mailto:camp@mbjcc.org)

Daryl Johnson: Children's Coordinator – [daryl@mbjcc.org](mailto:daryl@mbjcc.org)

Brian Devine: Swim Gym Operations Director – [brian@mbjcc.org](mailto:brian@mbjcc.org)

Nataly Yusim: Chief Operating Officer– [nataly@mbjcc.org](mailto:nataly@mbjcc.org)

## CAMP STAFF

Highly trained, professional staff who have a strong commitment to children and families supervise our camp. Our counselors are carefully selected, background checked, and attend required, intensive training on program development, childcare and safety.

**Unit Heads** – Each unit is assigned a unit head who is responsible for the safety of all campers and staff within their unit.

**Counselors** – The role of the bunk counselors is to focus on your children to keep them safe and happy. They motivate and encourage the campers throughout the day. They help the specialists. They establish rules for their bunks so that they can function as cohesive groups. They get involved, play with the kids and are enthusiastic. They check for parent notes and any changes to their campers' day. The counselors are the rocks of camp. They know your children, love them, care for them and do everything they can to make sure the kids have the summer of their lives.

**CIT's are Counselors-In-Training (entering 9th – 10th Grade)** – The counselor in training program is designed to give CITs a first-hand experience in child development, conflict resolution and proper child supervision techniques. They spend most of the camp day with a group assisting the senior and junior counselors in the day-to-day activities. Once a week they have trainings to continue their leadership development.

**Specialists** – Develop and teach programs in the following: Music, Swim, Arts & Crafts, Israeli Culture, Sports, Judaic Culture, Karate, Zumba and more.

## GENERAL INFORMATION

### WHAT TO WEAR....WHAT TO BRING

A list of items to bring to camp every day (Please label everything)

- Bathing suit
- Towel
- Goggles and Swim Caps are required in the swimming pool
- Flip flops/Pool Shoes (to wear only to the pool)
- Backpack labeled with the campers name on the outside (**Use our NEW Bag Tags to identify a camper's bag**)
- Sunscreen (label and leave with instructions for counselors)  
Please note: Sunscreen should also be applied before arriving at camp.
- Change of clothes
- Water bottle
- Each child should wear (DAILY) to camp:
  - Play clothes that can stand dirt
  - Socks, sneakers (non-marking soles)

### What NOT to bring to camp

Food, jewelry, iPods, toys, handheld electronics, cell phones and money. The MBJCC is not responsible for loss of these items should your child bring them to camp. If your child's counselor sees them using any of these items during camp, they will store them in the camp office for you to pick up at the end of the day.

### CAMP T-SHIRTS

Every camper will receive one camp T-shirt to wear on field trip days.

If a camper arrives without their shirt, you will be provided one of the following options:

1. A shirt may be dropped off within 30 minutes of receiving a phone call from staff.  
(You may want to keep an extra shirt in your car or in your child's bag)
2. An additional T-shirt may be purchased that day for an additional cost of \$10.

#### Unit Field Trip Days

Chaverim: Fridays

Yedidim: Tuesdays

Achim: Mondays & Thursdays

Tzofim: Tuesdays, Wednesdays & Thursdays

Sports Camp: Wednesdays

\*Field trip days are subject to change and vary

### LOST AND FOUND

*Label everything!*

Everything your child brings to camp should be labeled with his or her name. In the event your child loses clothing or any other articles, please check with the lost and found located in the Camp Office. Any articles not claimed at the end of each camp session will be donated to a local charity.

### LUNCH/SNACK (Caterer "J" Café)

We provide a hot glatt kosher lunch on a daily basis. In addition to the primary entrée, we always have a salad bar, fresh fruit, pasta, jelly sandwiches, tuna and egg salad available. Campers with food allergies will be accommodated individually. If your child is a finicky eater, we will work with him/her to encourage healthy eating habits. However, we are not able to provide individual meals or allow outside food to be brought onto campus. In addition, two snacks will be provided daily to campers. Campers will not be able to access the snack machines during camp hours. Please do not send snack machine money. "J" Café catering packs Kosher bag lunches to go for campers who are on field trips.

### TIPPING POLICY

Acknowledgement of staff by tipping at the end of your child's stay in camp is appreciated. There are no designated tipping recommendations. Parents are encouraged to use their own judgment.

## OUR UNITS

Camp Klurman provides a camping experience for children 3 years old through 8th grade.

### **Chalutzim (Pioneers) is for campers 3 and 4 years old**

Chalutzim campers thrive in a nurturing, enthusiastic, supportive and structured environment. Special attention is given to social growth, emotional development and physical needs of each individual camper. Campers participate in daily activities and enjoy special entertainment on campus.

### **Chaverim (Friends) is for campers entering Kindergarten**

Chaverim campers are challenged by a wide range of athletic, creative and social activities in a Jewish environment which encourages independence and growth. Chaverim campers will have weekly on-campus entertainment. Chaverim is divided into three mixed gender groups: Travel group – campers who go on one field trip every week; Traditional group – campers who stay on-campus; and Jr. Sports group – campers whose concentration will be a variety of sports and they will travel once per week.

### **Yedidim (Children) is for campers entering 1st – 2nd Grade**

This program is perfect for campers who are ready to try new things. Yedidim campers enjoy a full day of fun activities including theme days, special activities and entertainment. Yedidim campers will travel once per week on a field trip.

### **Achim (Siblings) is for campers entering 3rd – 4th Grade**

Achim camp encourages adventure, new challenges and skill building. Achim campers have the opportunity to choose from a variety of chugs (activities/hobbies) and unit programming. Campers participate in sports leagues such as basketball and flag football. Achim campers travel two times per week on field trips. Additionally they will also participate in 3 special “community service” trips dedicated to the Jewish value of Tikkun Olam.

### **Tzofim (Scouts) is for campers entering 5th – 6th Grade and 7th – 8th Grade**

Tzofim travel camp is all about bonding with peers, sharing experiences and creating memories that will last a lifetime. Tzofim campers travel three times per week to fun and interesting locations within the tri-county area. They will also take specialized trips every other week to and learn with professional coaches to wet their appetite for learning while providing challenging and fun opportunities to grow as individual and gain new knowledge. They will return to camp for lunch swimming and afternoon activities.

### **Sports Camp for campers entering 1st – 4th Grade**

MBJCC Sports Camp is an in-depth sports program committed to developing fundamental sports skills. Campers are separated by grades into groups to create level based competitive teams. This multi-sport specialty camp is designed for the sports enthusiast. Each day the campers enjoy a “sport of the day”, focusing on Basketball, Football and Soccer. Their daily routine also includes a variety of other sports and camp activities including swim.

### **Specialty Camps for campers entering 1<sup>st</sup> and up: *Dance, Gymnastics, Robotics, Cheerleading, Cooking and Aquatic Sports Camp.***

Campers spend most of their time in specialty areas, but spend a portion of each day with the camp specialists, swimming and general camp activities.



## SPECIAL EVENTS AND FIELD TRIPS

Special events and/or field trips enhance our day camp programs and experiences each week.

Parents will be informed about which field trips and/or special events will be taking place, on the camp schedule prior to the camp session or via newsletters that are sent home each Friday. Please note that scheduled events are subject to change.

### SUMMER THEME:

We at Camp Klurman believe camp is about exploring, using our imagination and of course having fun! A camp theme helps each week be more memorable. This summer our theme is “**Super Camp**”, which will guide each week’s creative activities curriculum.

Each weekly theme is a different Superpower:

Pre Camp: Agility

Week 1: Flying

Week 2: Super Vision

Week 3: Invisibility

Week 4: Super Speed

Week 5: Super FUN

Week 6: Sixth Sense

Week 7: Super Strength

Week 8: Elasticity

Post Camp: Super Senses

### FIELD TRIPS

Campers travel in school buses with seat belts. Campers are supervised on all trips by a unit head and bunk counselors. Camper to counselor ratios on field trip days will remain consistent with their group ratios. The camp director will be in contact with unit heads on field trip days via cell phone. Please send your child well prepared for trip days. Dress your child in proper attire for the individual trip. Campers need to wear their Camp Klurman T-shirt, bring a water bottle and a hat for shade for outdoor trips. You will be notified in advance if money is needed on trips for the gift shop or snacks.

J Café catering packs brown bag lunches and snacks for campers. All trips return in time for regular afternoon carpool.

### Field Trip Days

Chaverim (Kindergarten) – Fridays

Yedidim (1st – 2nd Grade) – Tuesdays

Achim (3rd – 4th Grade) – Mondays & Thursdays

Tzofim (5th – 8th Grade) – Tuesdays, Wednesdays & Thursdays

Sports Camp (1st – 4th Grade) – Wednesdays

\*Please note that field trips days are subject to change and may vary.

### JAZZ IT UP WITH WACKY WEDNESDAYS

Wacky Wednesdays are a chance to dress up and be silly. Campers who dress up get to walk the runway at Boker Tov and show off their creativity. We encourage everyone to wear a simple costume to get into the spirit of the day! Our Wacky Wednesday dress up days are:

Pre Camp: Amazing Animal Day

Week 1: Captain Cartoon Day

Week 2: Extraordinary Eighties Day

Week 3: Fantastic Friendship Day

Week 4: Incredible International Day

Week 5: Marvelous Mismatched Day

Week 6: Powerful Pajama Day

Week 7: Super Hero Day!

Week 8: Sensational Sports Team Day

Post Camp: Wonderful Wild West Day

## AQUATICS PROGRAM

All campers will participate in recreational and instructional swimming taught by Swim Gym in the camp's heated outdoor pool. Everyone has swimming at least once a day (unless a field trip or special event has been scheduled in its place). The swim program is an important and integral part of camp life and is greeted with enthusiasm by campers. Our Swim Gym aquatics staff are supervised by Swim Gym Program Director Jennie Strauss and Swim Gym Operations Manager Brian Devine. They are lifeguards and water safety instructors (WSI), certified by the American Red Cross with skills in helping campers to adapt to the water and to develop stronger swimming techniques. Instructors will encourage the campers to participate in the swim program. At the end of each session, progress reports will be sent home to inform you of how your child is progressing in our instructional swim program. **\*Goggles and swim caps are required in the swimming pool.**

Chalutzim campers swim first thing in the morning, please send your child to camp in their bathing suit. Campers change in their bunkrooms therefore they will be walking from the pool to their rooms. Make sure to send flip flops for your child so they don't have to walk barefoot through the halls. Please send plastic bags with your child for wet suits and towels.

Chaverim and older campers change in the locker rooms. Counselors will help your children and help to make sure all items go home with your child at the end of the day.

## AQUATIC SPORTS ACTIVITIES

The MBJCC offers aquatic sport activities on the Intercostal Waterway during our summer camp. The new Sol Stern Docks, just off the Kotzen Aquatics Center and the Gabrielle Jacobson Athletic Field, are a great addition to the Camp. All age groups (K and up) will have a chance to engage in a variety of fun water activities, where safety is our number one priority. Trained & certified instructors and lifeguards will teach your children water safety, proper use of equipment and love of the water.

Water sport activities include:

### KAYAKING

A Kayak is a low-to-the-water boat in which the paddler sits facing forward, legs in front, using a double-bladed paddle to pull front-to-back on one side and then the other in rotation. Campers will learn several different stroke movements, safety skills and rescue tactics with the use of a kayak.

### CANOEING

Canoeing is a recreational sport which involves paddling a canoe with a single-bladed paddle. Campers will learn several different stroke techniques and team coordination since more than one person in the canoe will be paddling, as well as skills for speed, rescue, and safety.

### STAND UP PADDLE BOARDING

Stand up paddle boarding, or SUP, involves standing up or kneeling on boards while using a paddle to propel themselves through the water. Campers will learn body balance, several different paddle techniques, racing strategy, as well as gain strength and relaxation techniques.

**\*Safety** is our number one concern and priority. With that in mind, we have teamed up with swim gym to help provide the safest environment possible. The docks have an American Red Cross certified guard that has an additional open water certification. We have a lifeguard stand in an optimal location with a specialized view point, so they are able to see all participants during water activities. The designated area where activities take place is surrounded and marked by buoys. A Lifeguard is in the water on a kayak or small safety boat. Coaches that are certified American Red Cross lifeguards lead programs and activities. A MBJCC staff member is always on hand and present during all water activities. And camp counselors will also be in the water assisting and supervising the water activities.



## **JUDAIC AND ISRAELI PROGRAMMING**

Camp Klurman is the ideal space for children of all religious and ethnic backgrounds; we strive to nurture campers to develop into responsible, respectful, global citizens. Complemented by our informal Jewish environment, campers develop a deeper understanding of and appreciation for Jewish heritage and traditions while also developing a true sense of community. Through fun games, songs and projects, the value of “mitzvot” which means “commandant” will be implemented this summer as our Jewish value theme. This will be reinforced not only through daily activities like Boker Tov with the whole camp community and the taking care of your community through “tzedakah” but also when the campers go to specialists throughout the camp day.

### **BOKER TOV (Good morning)**

Each morning the campers begin the day by gathering as a whole unit or in groups to welcome the day. We dance, sing and cheer to start every morning with “Ruach” (spirit).

### **OPTIONAL MORNING PRAYER**

We offer an optional morning prayer for those who would like to join us. Morning Prayer will take place at 8:40 am. If you would like your child to participate please email us at [camp@mbjcc.org](mailto:camp@mbjcc.org) in advance.

We also say Hamotzi and Birkat Hamazon during lunch time.

### **ISRAELI SHLICHIM**

Camp Klurman will be hosting two Israeli Shlichim to be part of the camp staff. Nofar and Dana have just completed their army services and are excited to bring a taste of Israel to our campers. They will help lead Boker Tov and organize our Israeli Day celebration through songs, dances, games, food, culture, language and more. We are looking for families to host them for 2-4 week intervals. If you wish to house please contact Renee Sasso at [renee@mbjcc.org](mailto:renee@mbjcc.org).

### **SHABBAT**

Each week we celebrate Shabbat as a camp community. Shabbat is a time where we all come together to prepare for the day of rest with special prayers, songs and programs. Shabbat is also an opportunity to acknowledge campers and staff, showcase new skills and socialize with one another. Throughout the summer, camp will open a few Shabbat programs to parents.

## HEALTH AT CAMP

### MANDATORY MEDICAL FORM\*

Medical examinations must be arranged with your family physician and the medical form #3040 and immunization form #680 (supplied by your physician) must be completed and returned to us no later than the child's first day of camp. Information pertaining to any medications that you will be sending with your child to camp is to be included on the medical form, as well as information indicating what medications will be given to your child. In addition to the required medical forms, as part of the terms and conditions of enrollment in camp, we ask parents to inform us about other medically related personal issues affecting your child. This includes any pre-existing medical conditions, including cognitive, social and/or motor disabilities.

**\*Campers will not be permitted to attend camp without completed medical forms.**

### ILLNESS

In cases when we feel the child should be taken home due to illness, we will ask parents to come pick up their child. If your child is not feeling well (and you know this better than anyone else) in the morning, please keep your child home. A child that is vomiting or has fever will not be permitted to remain at camp. We wish to protect all the children coming to camp and also to prevent you from making an unnecessary trip to camp. If your child contracts any contagious diseases including, please notify the Camp Office immediately. For the protection of all campers, children with an illness will not be permitted to attend camp with out a note from the doctor of good health.

Molluscum Contagiosum  
Pinkeye  
Coxsackie

### HEAD LICE

Having lice is not a pleasant experience for anybody. In an effort to control lice and nits at our camp, we strictly adhere to a no-nit policy. You must notify the Camp office immediately if your child has had or been exposed to Head Lice within 2 weeks prior to Camp or contracts it during the summer season. Before your camper may return to camp he/she must have a note from a doctor or treatment company. Your camper will also be checked by the camp office. Thank you ahead of time for your cooperation in this matter.

### MEDICATION

If your child is to take any prescription medication during the camp day, his/her medicine must be kept by the Camp Office unless special circumstances exist. Children will be allowed to take medication only under the following conditions:

- The medication must be in the original container. The container must have a label with the name of the child, name of the medicine, dosage, the date and the name of the doctor.
- The prescription medication will be administered according to label instructions only.
- A signed note from the parents **must be submitted** allowing the child to take the medication at camp with instruction of how to take medication.

### ACCIDENT AND INJURY

In the event an accident or injury occurs, first aid will be administered on-site. Should the accident or injury require more than basic first aid, 911 will be called and the camper will be taken to the hospital. In this event, you will be immediately contacted. Our supervisory staff and lifeguards are certified in CPR, first aid and emergency procedures.

## **SAFETY AND GENERAL EMERGENCY PROCEDURES**

The MBJCC provides a safe and nurturing environment for your child. Every precaution is taken during all our activities. During an emergency we will do our best to provide communication via a variety of methods. It is possible for cellular service to be overwhelmed with traffic during emergency. While a phone call is usually the preferred method of communication, if this is not possible we will also use text messages, emails, and/or website postings. Our supervisory staff and lifeguards are certified in CPR, first aid and emergency procedures.

## **COMMUNICATION**

### **CAMP NEWSLETTER & PHOTOS**

Every week throughout the summer we will email the camp newsletter, which will share important information about camp and your child's unit and group activities.

### **Facebook & Instagram**

Like us on Facebook: [FACEBOOK.COM/CAMPKLURMAN](https://www.facebook.com/campklurman). We will be providing updates and weekly camp photos.

**Camp Klurman does not authorize the use of photos or videos of campers or staff on the internet by campers, staff, or their families.**

### **CAMP OFFICE COMMUNICATION**

When calling the MBJCC please use extension 235 for the Camp Office. The Camp Office will take messages from 8:30 am until 4:00 pm. If you wish to contact your child, child's Unit Head, Counselor or the Camp Director, please indicate this and leave the number where you can be reached. We cannot call staff members away from the supervision of your children unless it is an emergency. Your call will be returned after camp hours unless it requires immediate attention. Should your child express any concerns or fears about camp or should there be any unique or unusual situations at home that may affect your child, please let us know. Private parent/staff conferences may be arranged, we ask that you refrain from trying to hold a meeting with staff during drop-off/pick-up times. The children need our full attention at those times. Dismissal changes must be called into the Camp Office by 2:00 pm.

### **EMAIL/ONLINE COMMUNICATION**

Please make sure we have your email address. We will send out emails to parents during and leading up to the summer. Emails may include weekly newsletters, daily updates on camp, pictures of the camp day and/or evaluation surveys. Email addresses will be used by the MBJCC only and not shared with any third parties. Camp communication will also be updated online through the MBJCC's camp website [mbjcc.org/camp](http://mbjcc.org/camp). A hard copy of the newsletter will also be available in the lobby.

### **EXTENDING CAMP SESSIONS**

After the start date of camp a \$50 change fee will be applied for each change/drop. Campers may register during the camp season for additional camp weeks for no penalties as long as there is space available. If you choose to extend/change the camp session, your request must be in writing/email and accompanied by full payment.

### **GUARDIAN DOCUMENTS**

Camp Klurman requires copies of all appropriate legal documents relating to custody matters or any other matters that deal with your camper. Written authorization is required to release your camper to designated adults. Please notify us, in writing/email, of any changes on any of the contact or medical information.

## **ABSENSES**

For your child's safety and protection, please notify the Camp Office if your camper will be absent from camp due to illness, vacation or any other reason. Please note that if your child is absent from camp, there is no refund or credit for the day.

## **VISITING CAMP**

We will have various opportunities (performances, Shabbat, etc.) where you will be able to visit camp. We will announce the days and times in advance for each unit. If parents would like to visit at other times, please notify the Camp Office and check in at the Camp Office at arrival. Please keep in mind that frequent visits may interfere with your child's camp routine.

## **ARRIVAL AND DISMISSAL**

**\*Carpool times are very busy. Please be slow, patient and cautious when driving on to our campus. Please refrain from cell phone use when AM/PM carpool is in session.**

### **Car Entrance Sticker:**

You must have your Camp Klurman sticker on your dashboard to be allowed to enter the MBJCC parking lot to pick up your child(ren).

## **MORNING ARRIVAL**

### **AM Drop-off (8:40 am – 9:00 am)**

At 8:40 am carpool begins. Parents should drive through the entrance towards the right lane closer to the building. Please proceed to the North entrance of the building. The counselors are responsible for getting your child out of the car and taking him/her to their group. Please pull up to designated area and wait for a counselor to greet you and your child. Morning carpool ends at 9:00 am. Please be patient.

### **Walk Up Drop-off**

Camp parents will be allowed to park in the parking lot to walk campers into camp. Spaces will be limited to the West side of the parking lot. Camp Klurman staff will be present to walk campers into camp. If you choose to walk your child in and you are a member you will need to swipe your key fob. Non-members will be given a camp card they can use as identification. (Parents of 3 and 4 year olds are encouraged to use camp as an opportunity to transition your child to this style of drop off.)

- Parking is not permitted on the Pine Tree Drive median.

## **LATE ARRIVAL**

If a child comes to camp after carpool is over (after 9:00 am) you are responsible for taking your child to the Camp Office and signing him/her in to camp. Your child will then be brought to their group by a staff member. Please try your best to be on time! If for any reason you expect to be unable to drop off your child on time on a regular basis, please contact the Camp Director to work out an individual plan.

## **AFTERNOON DISMISSAL**

### **PM Dismissal Times (3:45 pm – 4:00 pm)**

The carpool line opens **5 minutes before** dismissal begins. If you arrive early you will be directed to exit and asked to re-enter at a proper designated time. **Each camper will be given a 8x11 name tag and car sticker that needs to be displayed on your dashboard to help speed up the process, if you do not have the sticker on your window you will be asked to show proof that you are a MBJCC camp parent.** A staff member and security guard will be at the Pine Tree Dr. gate to navigate the process.

### **Walk Up Dismissal**

*(Parents who park on or off-site and walk up to pick-up Campers)*

- Parents may park in the parking lot and walk in to pick up their children.
- Parents may walk into the front lobby to pick up their children.
- **Parents will form a line by the front lobby gate and present their child's 8x11 name tag to Camp Klurman staff.**
- Campers will be walked with staff to the front lobby gate for exchange.

### **Please note:**

- The 10 East parking spots near the field along the fence will be reserved for AM and PM Carpool for the pick up and drop off lane, from June 12 – August 18, 2017.
- Both East lanes are unavailable during drop-off and pick-up hours.
- Staff will not buckle campers into car seats.
- U turns are not permitted on Pine Tree Dr. and 42 Street. It is illegal and dangerous.
- Parents will not be allowed to come into the MBJCC after 3:00 pm to pick up Campers. (After 3:00 pm you will have to wait until 3:45 pm Dismissal).
- Dismissal changes must be called into the Camp Office by 2:00 pm.
- No parking on or near residential property.
- No Parking on the Pine Tree Dr. median.
- Carpool traffic must stay in right lane (East lane) of Pine Tree Dr.
- No blocking of intersection or driveways.

### **IN CASE OF HEAVY RAIN**

When heavy rains fall at drop-off or dismissal, please be patient and wait on the carpool lines. Once the rainstorm subsides and it is deemed safe to resume carpool, camp staff will greet you.

### **ALTERNATIVE DRIVER**

If your child is to be picked up from camp by someone other than yourself or pre-authorized designee, please submit in writing/email the name of the alternate driver to the Camp Office. In order to preserve your child's safety, **proper identification will be required from the alternate driver.** Dismissal changes must be called into the Camp Office by 2:00 pm.

## **EARLY DISMISSAL**

If you want to pick-up your child in lieu of participating in the carpool dismissal, you must notify the Camp Office by 2:00 pm and pick up at the Camp Office by 3:00 pm (after 3:00 pm you will have to wait until 3:45 pm dismissal).

## **PRE-CARE/POST-CARE** (\*additional fees apply)

Parents in need of earlier and/or later drop-off and/or pick-up may register for pre-care/post-care.

Pre-Care begins promptly at 8:00 am, campers that are registered for pre-care must be escorted to the Family Center Room.

Post-Care is available until 5:00pm. During post-care, campers will have opportunities to play games, eat snack, and do interesting projects until they are picked up. When picking up your child, parents need to go to the main lobby and notify the reception person at the front desk who will contact Post-Care staff and bring your child to you in the lobby. All campers must be picked up by 5:00 pm to avoid late fees. If 6:00 pm post-care is required please inquire with the Camp Office or email us at [camp@mbjcc.org](mailto:camp@mbjcc.org).

## **AM/PM BUS TRANSPORTATION** (\*additional fees apply)

All bus information will be sent to you via email prior to the beginning of camp. Every effort is made for an enjoyable daily bus ride.

### **What if my child is not riding the bus on a specific day?**

If your camper will be absent from the bus PLEASE call the Camp Office to let us know. This will prevent delays in picking up the other campers.

### **How long will the bus wait for me?**

Please be at your designated bus stop 10 minutes prior to the pick up time. The bus can only wait for 5 minutes at the designated location.

### **What if I'm not at the bus stop for my child?**

If an adult is not at the bus stop, the bus will wait five minutes for the parents to arrive if the parents do not arrive in a timely fashion campers will be brought back to the MBJCC and will need to be picked up by the camper's parents.

### **What if I want my child to go home with a friend or I want to pick them up?**

An email or written note must be sent to the camp administrator as early as possible on the day that the change will take place, but no later than 2:00 pm.

### **Please be flexible!**

A bus may encounter traffic or unexpected delays either to or from camp, which will affect the anticipated time. If we are aware, we will contact you to keep you updated. Thank you in advance for your cooperation, patience and understanding.



## BEHAVIORAL EXPECTATIONS

Our camp abides by a certain set of rules, which ensure the safety and well being of each camper and staff member. Some of these rules are established by the camp administration, and some are created by the counselors and their campers. Knowing what is expected and what will happen help each child grow in self discipline, become more responsible and learn how to treat others.

Our staff uses many positive approaches in dealing with children's behaviors. Counselors talk with campers, find out what's happening and may use a 'time out' periodically when needed. Staff may call parents, develop behavior plans and use positive reinforcements. We also work with the counselors to set objectives and goals for campers who are having difficulty working and playing with others. Our goal is for every camper to have a fun, safe summer camp experience. In the extreme event that all efforts fail and participation at our camp is not in the best interests of the child or the camp, the Camp Director will, in consultation with the counselors and parents, determine whether or not the child should stay at camp. Any camper asked to leave camp for disciplinary actions will not receive a refund.

### CODE OF CONDUCT – PLEASE REVIEW WITH YOUR CAMPER

Camp Klurman has developed and maintains a Code of Conduct for the members of its community. The code is intended to be a guide for general behavior.

1. I will be respectful of my fellow campers and all program staff. This means that I will speak to others in a respectful manner and tone of voice, I will follow directions and I will not cause or threaten physical harm towards others. I understand that disrespectful behaviors include, but are not limited to, hitting, punching, kicking, biting, spitting, swearing, lying and refusing to listen to the staff. This includes bullying behavior, which is defined as repetitive behavior against a fellow camper(s), which can include physically hurting (as stated above), purposely excluding, telling negative stories about someone, name calling, teasing and using abusive language.
2. I will be respectful of the Camp facility, places we may visit and the belongings of others. This means that I will not litter, vandalize, steal or destroy items that do not belong to me. I will act in a behavior that will not give a negative image of the MBJCC or Camp Klurman.
3. Each person is expected to think about the results of one's actions and how it affects others.
4. Each person is expected to solve disagreements by talking, listening and compromising.

#### Consequences for Inappropriate Behavior

If a counselor is unable, through discussion with a camper, to get the camper to cooperate, the counselor will send the camper to camp administration (Camp director, Assistant Camp Director and/or Program Director) where the following procedure will be implemented:

1. First time - The Camp Director gives a warning, which includes clear understanding of the concerns and some alternative behaviors that should be used in the future.
2. Second time - The Camp Director gives a second warning and sends communication to the parent(s) explaining the concern(s).
3. Third time - A conference with the camper, parent(s), Camp Director, Assistant Director and/or Program Director will be arranged to discuss a plan for resolution of the concern. This could include suspension from camp for a period of time.\*

If the situation is judged by the administration as very serious, the above steps may be waived and a parent/guardian may be asked to pick up the child from camp and/or the camper will be asked not to return for a designated period of time.

In compiling this manual, we tried to cover as many items as possible that you will need to know about camp this summer. We value your comments and feedback, so please let us know!

We want camp to be the best for all the campers. Not only are you part of our camp family, but you are also part of the MBJCC community. Let's work together, have fun and enjoy every day of this camp season! Thank you so much for trusting us with your children.

